

Co-operative Housing Ireland

Co-operative Housing Ireland (CHI) is the national federation for the co-operative housing movement. Founded in 1973, CHI has supported the provision of homes across the country and promoted the development of affiliated local co-operative societies across Ireland. CHI currently employs over 70 staff and is responsible for the management of more than 2,500 homes. CHI's housing units are collectively valued at €247 million. The organisation's budgeted turnover for 2019 is approximately €18.5 million.

CHI is committed to leading the development of social, economic and environmental sustainability in Ireland. The Association has a proven record of forging innovative partnerships between communities and the public and private sectors. Due to substantial organisational and membership growth, CHI is now seeking to recruit 4 Housing Officers.

Housing Officer (4 Positions)

Reporting to the Housing Services Manager, the Housing Officer will work with co-operative members, community representatives and a range of other key stakeholders to ensure the delivery of quality housing management services. Working closely with designated co-operative housing estates and apartment blocks, the Housing Officer will coordinate caretaking, repair and maintenance services. The Housing Officer will play a key role in ensuring that policies and procedures for housing management and maintenance are implemented.

Candidates will be expected to have experience of working within the property sector and/or a role with similar duties/responsibilities. Applicants will need to be exceptional communicators and possess excellent interpersonal skills. Additionally, candidates will also be required to have a strong attention to detail, the ability to multi-task and continually work in a professional manner.

If you are a determined individual looking to contribute to the lives of Co-operative Housing Ireland's members contact Michael Walsh to request a copy of the candidate briefing document in strictest confidence at michael.walsh@2into3.com or call direct on +353-1-234-3131.

One of these vacancies will be based in Enniscorthy, Co Wexford and the other three will be based in Mulhuddart, Co Dublin. All four vacancies will require travel, so a full driving licence and access to your own car is required.

These vacancies present a wonderful opportunity for individuals to establish a strong career in the Irish not-for-profit sector. To apply, please send your CV (**in word document format only**) to Michael Walsh (michael.walsh@2into3.com).

The closing date for applications is **Friday 27 September**.

For more information on Co-operative Housing Ireland please see www.cooperativehousing.ie.